



A program of the North Carolina Housing Coalition

## CAROLINA HOMELESS INFORMATION NETWORK

118 St. Mary's Street | Raleigh, NC 27605 | 877.703.3176 (Help Desk) | 919.881.0350 (FAX)

### NOTICE OF HMIS PARTICIPATION IN THE CAROLINA HOMELESS INFORMATION NETWORK

This agency is a member of the Carolina Homeless Information Network (CHIN). As a member of CHIN we use a computerized record keeping system called a Homeless Management Information System or HMIS. The use of the HMIS will help you and us by:

- allowing us to see what other agencies may be able to help you
- helping case managers work together to provide you complete service
- reducing the number of times you have to tell your story
- allowing us to continue receiving funds to provide services
- allowing us to apply for additional funds for services
- allowing us to see what are the most common needs and whether or not we are meeting those needs

In order to fully participate, we are required to collect some personal information from you. If you give us permission, we will share that information with other agencies so that we can work together to provide you better service. We will not share your personal information without your permission. Only participating agencies will be able to see your information in the HMIS. You may request a current list of participating agencies.

You do not have to allow us to share your personal information. You will not be denied service for refusing to allow us to share your information.

A complete copy of the CHIN Statement of Privacy Practices is available for your review before we collect your information. If you are denied services for refusing to give your information for the HMIS, you can register a complaint by submitting the following in writing to one of our staff members or to one of the addresses at the bottom of this page.

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| <ul style="list-style-type: none"> <li>▪ Your name</li> <li>▪ How to contact you</li> <li>▪ Date of report</li> </ul> | <ul style="list-style-type: none"> <li>▪ Date of suspected violation or concern</li> <li>▪ Nature of suspected violation or concern</li> <li>▪ Evidence of suspected violation</li> </ul> |
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Carolina Homeless Information Network  
HMIS System Administrator  
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Raleigh NC 27605  
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Office of the Secretary  
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